Experience *smarter* automation in your AP process

Eliminate manual data entry. Customize Configuration and Integration. Guaranteed 99.9% Accuracy

Data Entry Automation
Eliminate manual data entry with fully-automated process

Audit Trail
Log every action or changes made to all invoices by whom and when

Automated Capture
Capture invoices in any format faster, convenient workflow

99.9% Accuracy
Trust our advanced technology and systems for errorless processing

apPORTAL
by Contexture

Less time. Less errors. Less stress.

AP Portal by Contexture is eliminating manual data entry of your accounts payable processing. With end-to-end automation, including intake of invoices to your designated ERP, this means a more streamlined flow for smoother transactions.

AP processes are often cited as tediously overwhelming and disruptive to overall workflows and even cashflows. Let's face it, we are only human. Mistakes happen even to the best of us.

The most common challenges AP teams face include inaccurate data entry, lost or damaged invoices, messy recording, double payments, and processing that is extremely time consuming.

Interruptions to productivity can be detrimental to any business especially if it's within your accounting department. That's why AP Portal has been developed to eliminate these challenges.

More organized.
More accurate.
More flexible.

Work Effortlessly and More Accurately

Streamline invoices with our intelligent software solution and process more invoices each period with 99.9% accuracy to free your team from those costly errors.

Customize to Your Configurations

However you want your approval process to look like or whichever ERP integration you need to integrate with, our application will be built to adapt to your processes.

Manage Simpler, Whenever, Wherever

Digitally-formatted invoices all in one centralized platform. We make it simpler to trace, track, and manage just that more efficiently.

Experience a smoother flow

Discover how AP Portal is helping businesses process invoices simpler, smoother, and absolutely streamlined with a customizable configuration to fully adapt to business needs.

01

RECEIVE

Receive and capture multiple invoices into a single flow from any format: paper, email, fax, scan, mail—Bring them on!

02

RECOGNITION

We get techy with it, using Optical Character Recognition (OCR) to capture required line items—with 99.9% accuracy!

03

VALIDATION

Invoices are matched to existing database (vendors, POs, etc.) with exceptions passed through and reviewed by our team and/or by yours.

04

APPROVAL & EXPORT

Approve all invoices conveniently in a centralized platform and export them effortlessly to your designated ERP.

Features

Discover our smart, powerful features to truly automate your AP process and streamline tasks like never before.

ACCURATE RECOGNITION

Powerful OCR technologies to extract all invoice line items with precision accuracy.

AUDIT LOGS

Full audit trail to keep track of every action on all invoices processed through the system.

QUALITY ASSURANCE

Invoice error detection spots errors and forwards exceptions to designated approvers for review.

FLEXIBLE INTEGRATION

Seamless integration of your existing ERPs and/or other required software applications (e.g. Sage, Quickbooks, and more)

USER PERMISSIONS

Set permissions and designated users to manage and approve payables simpler and more efficiently.

AUTOMATED CAPTURE

Streamline multiple invoices all at once from any format into a single flow.

ORGANIZED INTERFACE

View, find, trace, and approve invoices within a clean, user-friendly interface for a smoother workflow.

AI + MACHINE LEARNING

Advanced and smart technologies that learn and understand your invoicing processes to recognize data faster and more accurately over time.

What manual data entry is costing you and your team?

Top executives and business owners have agreed that their biggest challenge with their AP processes is costing them both time and money.

The nuances of collecting invoices, entering data, sorting payables, tracing and rectifying errors, and the approval of invoices all culminate to nothing but a messy and hectic workflow.

Multiple research firms have agreed that the true costs of manually processing invoices are costing businesses more than they realize when accounting for both direct and hidden costs (administrative and personnel, paper supplies, fees and penalties incurred from errors, etc.).

Businesses can be saving **60-80%** of costs with automation of their AP processes.
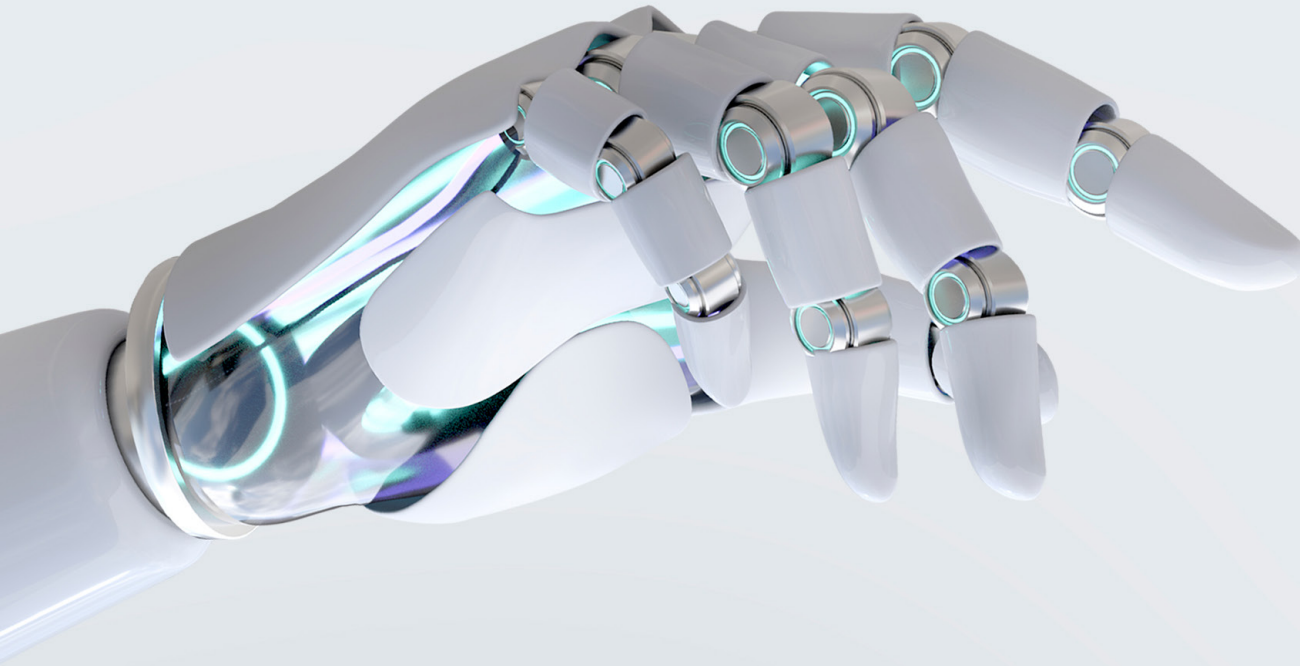
$15
PER INVOICE
Complex invoices estimated up to $40 to $50 per invoice

400+
HOURS/MONTH
Spent processing invoices manually including data entry and resolving errors

The power of collaboration in automation

Experience smarter AP automation with Artificial Intelligence and Machine Learning technologies.

AP Portal evolves to learn and understand your AP process so it can catch anomalies more effectively and more accurately over time, while further developing the ability to recognize your vendors and match POs. Combine that with an AP Portal team dedicated in ensuring quality assurance of your invoices, and you have a guarantee of 99.9% accuracy in your AP process.

Don't fall behind. Automation is the future.

With **40% of companies** still without a continuity plan in place, exposure to vulnerability is critical. **89% of small to mid-market enterprises** still receive paper invoices and **86% of** these **businesses continue to process payables manually. 38% of AP teams** cite bottlenecks are caused most primarily by manual processes.

The Essentials

$1

per invoice

What's included right away:

- Invoice template creation
- Targeted data recognition
- Pre-authorized invoice approval process
- File preparation for ERP exporting
- Custom invoice configuration and testing
- Ongoing client support and training

Pricing Plan

That's right, it's just $1 per invoice!

At just one dollar per invoice, businesses can benefit from the true value of AP Portal saving up to 90% versus processing invoices manually.

Not sure if AP Portal can fit your business needs? We always work with unique clients to create unique customizations. Talk to one of our experts to see how the more you automate, the more you can be saving.

Get more of those cool savings

From the great minds of this powerful, awesome solution

CON SEN TIA

About Us

We move workflows digital. Consentia is helping businesses and organizations improve business processes with digital solutions. We specialize in transforming data and information from physical hardcopies to searchable electronic versions--achieving for more convenient, simpler, and cost-effective workflows.

Case study

Freson Bros.

001. // THE CHALLENGE

Freson Bros. is a regional grocer with over 15 stores, located across Alberta. The accounts payable process struggled with the manual data-entry of over 60,000 paper-based invoices into their accounting system each year. It was time consuming, costly and inefficient – particularly as management reporting relies on the information being entered quickly, reliably and accurately for distribution each week.

Purchases are made at the store level from many different vendors – large and small, national to local. Each vendor has their own unique invoice, document type and way of presenting information.

Invoices were received by each store, approved by local managers, and sent by courier to head office for processing – a slow, frustrating process that was prone to errors.

During an annual review of business

processes, Freson Bros. identified that the manual accounts payable process as an opportunity to improve overall business efficiencies and net profit.

As a growing business, the team was also looking for a solution that could rapidly scale as more locations were added.

002. // THE SOLUTION

Freson Bros. wanted an automated invoice entry solution that met the following requirements:

- Streamline the workflow at the store level
- Eliminate the courier and associated costs
- Faster and predictable processing times
- Ability to handle new circumstances or challenging invoices with ease
- Easily scalable to accommodate adding more stores as the company grows
- Integrated with the financial system (FMS) with a low-risk implementation process
- Reduced cost for processing invoices

AP Portal adapted seamlessly to Freson Bros.' accounts payable process and

requirements, providing an automated invoice-entry solution that is reliable, easy-to-use, and guaranteed to deliver 99.9% accuracy on the data that's extracted and transferred.
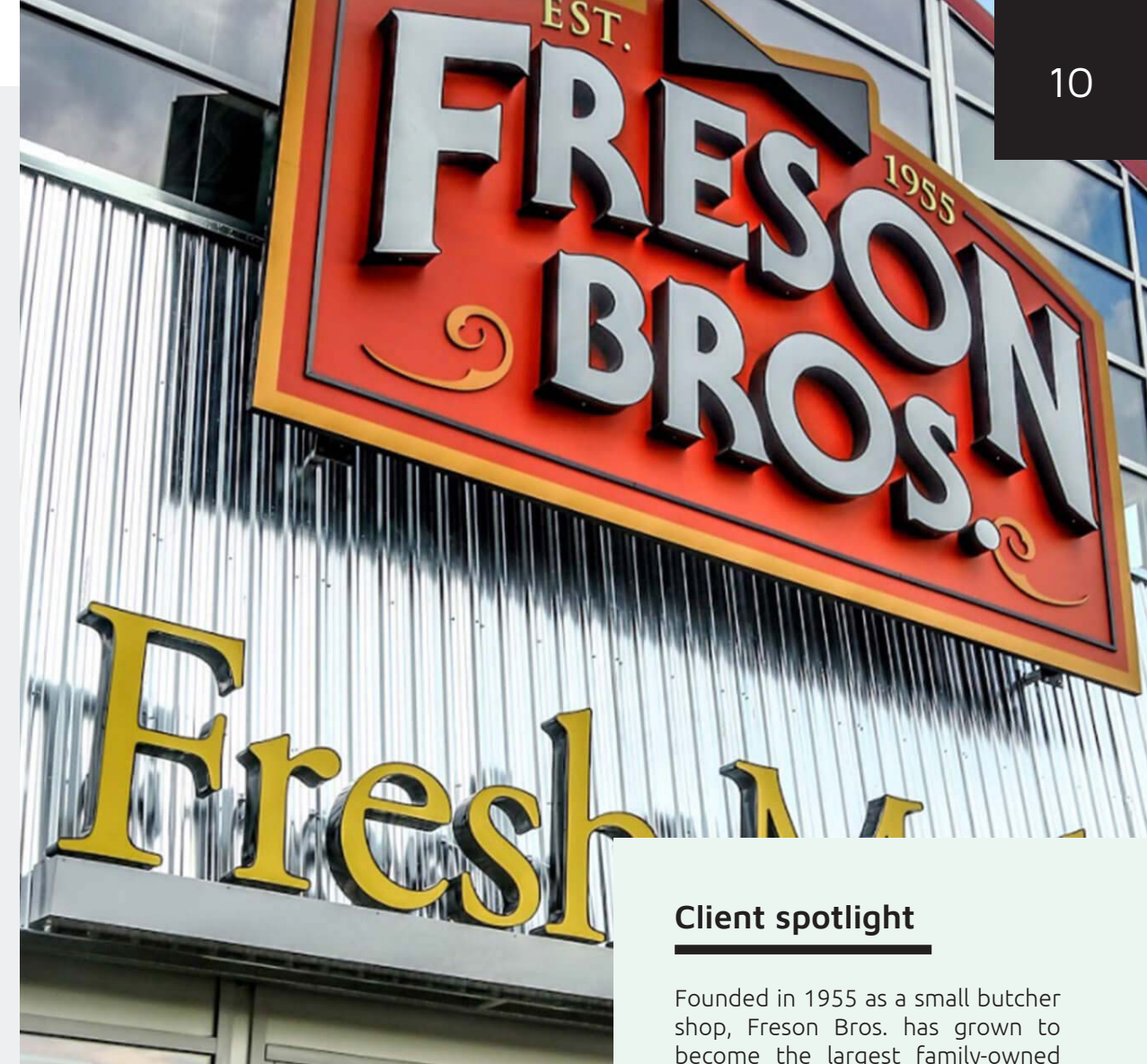
Client spotlight

Founded in 1955 as a small butcher shop, Freson Bros. has grown to become the largest family-owned independent grocery chain in Alberta.

Since its humble beginnings, the grocery chain opened and operates 16 stores across the province--each location with its own accounts payable processes along with their own unique interactions with purchase vendors.

The new AP process begins with the scanning and uploading invoices at stores by Freson Bros. personnel. AP Portal provided a hardware and software solution to make invoice collection as-simple-as a push of a button. Scanned images are automatically tagged with store, department and coding information and simultaneously uploaded to a secure SFTP site.

On a scheduled basis, AP Portal automatically processes the invoices, extracting and validating the data against client-defined criteria, and reviews for accuracy and quality assurance.

The majority of invoices pass all the validation steps and are queued for transfer into Freson Bros.' ERP system for payment processing.

Invoices that do not meet client-defined validation criteria (such as duplicates, un-verified vendors, missing invoice numbers, etc.) are flagged as exceptions by AP Portal to be investigated by the Freson Bros. accounts payable team. Scanned images of the invoices are easily reviewed online alongside the data that has been captured and entered.

The accounts payable team is no longer spending time on data-entry, allowing them to focus on value-added activities – such as following up with vendors and issues resolution.

003. // THE OUTCOME

- A simple deployment of an automated invoice-entry solution, eliminating 100% of manual data entry for invoices
- 99.9% accuracy for data extracted and transferred
- Reallocation of accounts payable staff
- Elimination of courier costs and paper storage
- Scalability: Freson Bros. has added 4 new stores since the solution was initially implemented

AP Portal helped Freson Bros. achieve all the goals established at the outset of the project. AP Portal has been recognized as the simplest process among Freson Bros.' finance team and has provided significant savings in both costs along with time by allowing for staff redeployment and elimination of courier costs.

Since migrating to AP Portal, the solution has proven to scale up seamlessly as Freson Bros. continues to grow and add more locations.

Become another success story with AP Portal.
Get started today!

Let's connect

Get started or see a demo of our platform.

Rod Ford, Director of Sales

780.604.6439
sales@contexture.tech

Jaret Jakubec, Senior Sales Executive

780.446.7222
sales@contexture.tech

apPORTAL
by Contexture

www.contexture.tech